



The Totteridge Academy
The best in everyone™
Part of United Learning

Candidate Briefing Pack

Job title: Drama Teacher

Closing date: 27 February 2026



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Welcome from our Principal/Headteacher

Dear candidate,

Thank you very much for your interest in joining The Totteridge Academy. I am delighted to introduce you to our academy, and I hope that this application pack provides you with an overview.

The Totteridge Academy (TTA) is a fantastic secondary school in North London and is continuing to grow and develop with over 1000 students currently on roll. The school provides a high-quality education in a safe, caring, and focused environment teaching skills and knowledge, enabling students to become responsible, well-rounded citizens, equipped with the tools to make effective choices for their futures. The school philosophy of kaizen (continuous improvement) enables students and staff to always aim high so that every individual can attain their best. Improving through practice; calm, focused classrooms led by knowledgeable, passionate teachers

Our school is part of United Learning, which means our teachers benefit from the best pay in the sector, three extra INSET days protected for your own planning, guaranteed paid personal days, great training for your career, and more.

If you are aligned with our mission and values, we very much look forward to hearing from you.

Good luck with your application and thank you again for considering The Totteridge Academy for the next stage in your career. If you have any questions regarding this role, please contact Jo Wiles on joanne.wiles@tta.org.uk

Best wishes,

Chris Fairbairn

Principal

The Totteridge Academy



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Job Description

Job title: Drama Teacher

Location: The Totteridge Academy

Contract type: 1-year Fixed Term Contract / Maternity Cover

Salary: United Learning Teaching Pay Scales

Responsible to: Head of Drama

The Role

About the Role

The Drama Teacher will play a key role in delivering an engaging, challenging, and inclusive Drama curriculum that enables students to achieve their full potential. You will create inspiring learning experiences, promote high standards, and contribute to the wider cultural and creative life of the school.

As a form tutor and classroom teacher, you will support students' academic and personal development, fostering positive attitudes, confidence, and a love for learning. You will work collaboratively within the department and across the school to drive improvement and uphold high professional standards.

A commitment to safeguarding, continuous professional development, and contributing positively to the school community is essential.

Key Responsibilities

Teaching & Learning

- Deliver high-quality lessons that meet students' individual educational needs and align with curriculum requirements.
 - Plan and prepare well-structured schemes of work, lessons, and learning materials.
 - Set, mark, and assess classwork and homework, providing clear, diagnostic feedback to support progress.
 - Use a range of teaching strategies to engage, motivate, and challenge students.
 - Ensure Drama teaching reflects whole-school expectations around literacy, numeracy, ICT, and cross-curricular links.
 - Prepare students for internal and external assessments and complete all required examination tasks.
 - Maintain high standards of discipline, behaviour, and attitudes to learning.
- #### Student Progress & Pastoral Responsibilities
- Track and monitor the progress, development, and wellbeing of assigned students.
 - Maintain accurate student records and contribute to written and verbal reports.
 - Act as a form tutor, supporting students' academic, social, and personal development.
 - Promote excellent attendance, punctuality, and attitudes to learning.

Curriculum & Departmental Contribution

- Support the development of curriculum plans, schemes of work, resources, and teaching strategies within the Drama department.



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- Contribute to departmental self-evaluation, improvement planning, and quality assurance processes.
- Review and adapt teaching methods and programmes of study to ensure continuous improvement.
- Assist in delivering the broader creative and cultural offer within the school, such as performances, clubs, or enrichment activities.

Professional Development

- Engage actively in the school's appraisal and professional development processes.
- Participate in training, CPD, and opportunities to enhance subject knowledge and teaching practice.
- Work collaboratively within the department and across the school to share good practice.

Communication & Collaboration

- Communicate effectively with parents, carers, and external partners as appropriate.
- Attend staff, departmental, and parent meetings in line with school policy.
- Work positively within a team and contribute to strong working relationships across the school.

Quality Assurance & School Responsibilities

- Adhere to school policies, procedures, and quality standards.
- Input into whole-school planning, review, and development activities where required.
- Support the wider life of the school, modelling our values and expectations.
- Comply with safeguarding, child protection, and health & safety requirements.
- Carry out any additional duties reasonably requested by the Principal.

Please note we reserve the right to close any vacancies from further applications when we have received a minimum amount of applications from which to make a shortlist. Please ensure you apply without delay if you wish to be considered for this role.



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Person Specification

Education and Qualifications

	Essential	Desirable
Qualified Teacher Status (QTS)	Y	
Degree or equivalent in relevant subject	Y	
A willingness to undertake CPD relevant to the role	Y	
Evidence of recent professional development		Y

Experience

Experience teaching the relevant subject	Y	
Experience teaching to at least GCSE Level	Y	
Evidence of improving teaching and learning in current/ previous role	Y	
Experience of contributing to Curriculum development or schemes of learning		Y
Experience in delivering extra-curricular or enrichment activities	Y	

Skills and Knowledge

Understanding of effective teaching and how children learn	Y	
Strong subject knowledge and awareness of curriculum developments	Y	
Ability to use a range of teaching approaches to engage learners	Y	
Knowledge of safeguarding principles and procedures	Y	
Ability to use assessment data to inform planning and teaching	Y	
Ability to use ICT to support teaching and learning	Y	

Teamwork

Works collaboratively and positively within a team	Y	
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Supports and cooperates with colleagues	Y	
Willingness to contribute to departmental and whole-school initiatives	Y	

Personal Attributes and Abilities

High levels of professionalism; acts as a role model	Y	
Commitment to the safeguarding of children	Y	
Good written and verbal communication skills	Y	
High expectations of self/ self motivated	Y	
The ability to establish effective working relationships with individuals, groups and organisations	Y	
A commitment to supporting the school's aims, vision and ethos	Y	
Enthusiastic for their subject and passionate about teaching	Y	
Commitment to extra-curricular involvement		Y

Other

Commitment to Equal Opportunities	Y	
Enhance DBS Check	Y	
Right to work in the UK	Y	



How to Apply

To join our dedicated and talented team, click apply here.

https://ce0374li.webitrent.com/ce0374li_webrecruitment/wrd/run/ETREC179GF.open?WVID=2322409C2D&VACANCY_ID=150588Lqxt

The closing date for this post is 27 February 2026.

For more information about this role, please contact:

Name / title: Jo Wiles, HR Manager

Telephone number: 02084459205

Email address: joanne.wiles@tta.org.uk



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Rewards and Benefits

Our pledge, to all our academy teachers, is that by working for us you will benefit from **more pay, more time, and more support**. For more information, visit www.unitedlearning.org.uk/careers/rewards-and-benefits

More pay...	more time...	and more support
<ul style="list-style-type: none"> We pay an average of 5% above national scales – the best rates of pay in the sector Cash towards medical treatment Generous staff discount scheme 	<ul style="list-style-type: none"> Three extra INSET days for planning At least one personal day a year 	<ul style="list-style-type: none"> Great training for your career Exceptional curriculum resources Expert subject advice Support for your wellbeing

Flexible Working

We value the dedication, professionalism and hard work of our teachers, support staff and school leaders, and strongly believe that everyone should be able to do their job without sacrificing a family life or compromising their well-being. We are committed to encouraging and enabling flexible working opportunities throughout our schools wherever possible and will support employees seeking to work more flexibly.

Important information

United Learning is committed to safeguarding and promoting the welfare of all children and young people and expects all staff and volunteers to share this commitment. All positions are subject to an Enhanced Disclosure and Barring check from the Disclosure and Barring Service (DBS) and shortlisted candidates will be subject to an online check. We also kindly request permission to seek references ahead of the interview process.



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About United Learning

United Learning is a Group of schools which aims to provide excellent education to children and young people across the country. We seek to improve the life chances of all the children and young people we serve and make it our mission to bring out ‘the best in everyone’ – pupils, staff, parents and the wider community. We uniquely comprise schools in both the state and independent sectors.

As a Group, we can offer more to both staff and young people than any single school could offer alone. The growing range of outstanding group-wide activities that we can provide will mean that more young people will have truly exceptional and inspiring experiences.

We believe that our Group contains the most developed relationships and practical interaction between independent and state schools in the country, creating benefits for all the schools involved.

United Learning comprises both United Church Schools Trust, which operates our fee-paying independent schools, and United Learning Trust, which operates our state-funded academies.

To find out more about United Learning, please visit the website www.unitedlearning.org.uk.



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