



Cromer Road Primary School Class Teacher Job Description

Headteacher to promote and support the progress of all children in your class to achieve the highest possible standards.

General:

- supporting the policies, ethos and vision of the school and actively promoting high levels of achievement
- making a significant contribution to the aims, objectives and implementation of the school improvement plan
- keeping up to date with, and remaining knowledgeable of, the requirements of the National Curriculum
- encouraging pupils to develop and use their creativity, initiative and independence
- using adaptive teaching approach so that lessons may be accessed appropriately by all pupils regardless of their educational needs or abilities and their different starting points
- promoting and safeguarding the welfare of all pupils and using emotion coaching techniques
- sharing in any possible and reasonable way in the effective management and organisation of the school

Teaching and development:

- ensuring high standards of professional practice and quality of teaching as required by the Teacher Standards
- effectively planning a varied, balanced and appropriate curriculum
- adapting teaching styles to suit all learners and providing a supportive learning environment
- assessing, recording and reporting on the development of all pupils' academic and social progress
- Promote Emotion Coaching techniques in line with school's Trauma Informed Approach
- using the results of assessment to inform lesson planning decisions
- monitoring both class work and homework, providing constructive feedback, and setting informed targets for pupil progress
- being reflective and self-evaluating teaching in order to improve effectiveness
- implementing the school's behaviour policy through excellent classroom management
- providing an exciting learning environment ensuring that resources are maintained and displays reflect the children's work, age and abilities
- participating in continuing professional development (CPD) opportunities

Communication:

- developing and maintaining effective relationships with parents, colleagues, the governing body and the local community
- working effectively as part of a team

- developing and maintaining links with the LA and outside agencies
- ensuring parents are well informed about the curriculum as well as their child's progress and targets
- directing and supervising the work of support staff where appropriate
- liaising and collaborating with specialist teachers and other professionals working with pupils with additional needs

Additional Duties:

- leading a key area for development (curriculum based) within the school
- actively supporting school activities on occasion, which may require some out of hours availability
- participating in and leading school assemblies
- registering and monitoring the attendance of pupils in the class
- carrying out any other duties to ensure the smooth running of the school which might reasonably be requested by the Headteacher

The range of duties listed above extend the role of a class teacher, but do not replace such other duties that may be required, as laid down by the School Teachers' Pay and Conditions Acts. All teachers will work within the framework of such legislation, as well as within LA and school policies and guidelines on curriculum and organisation. Specific variations will be made by negotiation with the Headteacher and Governing Body.

Cromer Road Class Teacher – Person Specification

Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should comment on the **IMPACT** of your work and experience to date that shows how you meet these requirements when you fill in your application form and prepare your supporting statement.

Qualifications and Training	Essential
	<ul style="list-style-type: none"> • Qualified teacher status • Evidence of continual professional development (please indicate when you last attended any safeguarding or Child Protection training)
	Desirable
	<ul style="list-style-type: none"> • First Aid training
Experience	Essential
	<ul style="list-style-type: none"> • Experience of teaching in Key Stage 1 • Evidence and impact of being an effective practitioner • Experience of monitoring and recording pupils' development
	Desirable
	<ul style="list-style-type: none"> • Experience of teaching in more than one Key Stage • Experience of working in partnership with parents
Knowledge and Skills	Essential
	<ul style="list-style-type: none"> • In-depth knowledge and understanding of the National Curriculum • Excellent behaviour management skills • Excellent interpersonal skills • An awareness of the needs of children who speak EAL and/or have SEN • A clear understanding of how to assess children's learning • An ability to maintain consistently high standards for the pupils • A clear understanding of child development and how this contributes to teaching strategies and learning styles • An ability to identify appropriate professional development opportunities
Personal Qualities	Essential
	<ul style="list-style-type: none"> • Committed to always putting the child first and listening • An ability to work as part of a team • Committed to raising achievement through partnerships with parents and Education Services • Excellent communication skills, both written and verbal • Excellent attendance and punctuality • Proactive in the work environment • Enthusiastic and positive attitude • An ability to manage and prioritise a demanding workload • An ability to accommodate change, manage stress and be flexible • A high level of accuracy and attention to detail • Ability to develop effective relationships with parents • Excellent time management and organisation skills • An ability to engage in self-reflection • A sense of humour
Equal opportunities	<ul style="list-style-type: none"> • A strong knowledge of, and commitment to, inclusion and equality of opportunity

Safeguarding	<ul style="list-style-type: none">• Committed to safeguarding and promoting the welfare of children and expecting all staff to share this commitment
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