

***Person Specification***  
**French Language Assistant**

**Essential Requirements**

- Be a native or near-native speaker of French.
- Excellent communication and interpersonal skills.
- Be enthusiastic, reliable and well organised.
- Good IT skills including a working knowledge of MS Word and Excel.
- Be able to work effectively with young people aged 16–18.
- A positive and encouraging manner.
- The ability to work well within a team and independently.
- Show initiative and flexibility in supporting departmental needs.
- Have an interest in education and language learning.
- A commitment to safeguarding the interests and needs of young people.
- An understanding of and commitment to equality, diversity and inclusion in practice.

**Desirable Requirements**

- Experience of working in a school/college environment.