

Learning Mentor Person Specification

To be evidenced through application form, references, interviews and tasks.

Selection Process

Candidates who apply for this post should write a personal statement to show how they meet the person specification and how their examples demonstrate impact.

Please note that supporting statements should not exceed more than **2 sides of A4 paper**.

The interview will take place by a selection panel and candidates will be asked to deliver a presentation and carry out a task. Details will be provided following shortlisting.

		Key: E = Essential, D = Desirable	
Qualifications & Training		E	D
1.	GCSE Maths and English to Grade C or above, or equivalent qualification	X	
2.	Good spoken and written English	X	
3.	Degree or equivalent further education		X
4.	Trained first aider		X
5.	Safeguarding Training	X	
Experience			
6.	Minimum of 2 years' experience working as a Learning Mentor.	X	
7.	Experience of working in a primary school for a minimum of 4 years.	X	
8.	Successful experience of working with SEND and other vulnerable groups.	X	
9.	Experience of managing behaviour and establishing effective routines.	X	
10.	Experience of using a range of curriculum resources to enhance children's learning.		X
11.	Experience of assisting young people on an individual basis or in small groups.	X	
12.	Demonstrable experience in working collaboratively with parents, colleagues and governors.		X
13.	Proven experience in working effectively with outside agencies.		X
Professional Knowledge and Skills			
14.	The ability to set targets for development as part of the learning action planning process and to devise, implement and evaluate action plans..		X
15.	The ability to inspire, lead and motivate children.	X	
16.	An excellent understanding and application of appropriate strategies for managing pupils' behaviours.	X	
17.	The confidence to take responsibility for behaviour management of a group of children.	X	
18.	The confidence in use of basic ICT.	X	
19.	The knowledge of the range and types of interventions available.		X
20.	The commitment to promote the self-esteem of children.	X	
21.	The knowledge and understanding of mental health difficulties.		X
22.	An understanding of the Progressive and Reform Jewish ethos.		X
23.	Understanding of child protection procedures and safeguarding children.	X	
24.	Excellent verbal and written communication skills and the ability to communicate with people at all levels.	X	
25.	Excellent time management and organisation skills.	X	
26.	Solution focused skills – the ability to investigate, solve problems and make decisions.		X

Personal Qualities		
27.	Reliability, professionalism and integrity.	X
28.	Ambition, energy, enthusiasm, determination and a drive to develop your role.	X
29.	A flexible approach towards working practices and the ability to respond quickly to changes.	X
30.	To be able to work effectively under pressure.	X
31.	Ability to work as both part of a team and independently.	X
32.	High expectations of self and professional standards.	X
33.	Ability to maintain successful working relationships with other colleagues.	X
34.	A commitment to equal opportunities and empowering others.	X
35.	To have discretion and show confidentiality in all aspects of the job.	X