

Post Title: Teaching assistant

Salary: Grade D – Actual £23,506.62 (FTE £32,070)

Working Pattern: Term Time Only

Hours: Monday-Friday 8:50 – 3:20 - 30 hours per week with half hour unpaid lunch

Closing date: Wednesday 15th July – 12pm

Shortlisting Wednesday 15th July

Interviews – Thursday 16th July

We are seeking an enthusiastic and motivated individual to join our support team. We are looking for someone who is committed to improving the outcomes of all children.

Previous experience working with children in a school, preferably in a similar role is desirable.

A commitment to working collaboratively with all members of our school community is essential.

Responsibilities:

To support the classroom teacher with their responsibility for the development and education of all pupils.

To support pupils in their learning. This may be supporting the whole class, small groups or individual pupils with Learning Support plans or EHCP's where a greater level of support is required.

To assist in development of pupils' learning, the provision of care and the management of pupils' behaviour under the guidance of teaching staff/senior colleagues

Establish constructive relationships with pupils and interact with them according to individual needs

Promote the inclusion and acceptance of all pupils

Encourage pupils to interact with others and engage in activities led by the teacher

Provide feedback to pupils in relation to progress and achievement under guidance of the teacher

Set challenging and demanding expectations and promote self-esteem and independence

Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of pupils' work

Use strategies, in liaison with the teacher, to support pupils to achieve learning goals

Assist with the planning of learning activities

Monitor pupils' responses to learning activities and accurately record achievement/progress as directed

Provide detailed and regular feedback to teachers on pupils' achievement, progress, problems etc.

Promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour

Support teaching /senior staff with routine administration, e.g. photocopying, typing, filing, etc

Establish constructive relationships with parents/carers

Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

Be aware of and support difference to ensure all pupils have equal access to opportunities to learn and develop.

Contribute to the overall ethos/work/aims of the school

Participate in training and other learning activities and performance development as required.

Accompany teaching staff and pupils on educational visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher.

Personnel Specification:

	Essential	Desirable
Experience	<p>The successful candidate will have experience of:</p> <ul style="list-style-type: none"> • working with or caring for children of a relevant age 	<ul style="list-style-type: none"> • working with children with SEND
Knowledge and skills	<p>The successful candidate will be have:</p> <ul style="list-style-type: none"> • an effective use of ICT to support learning • a general understanding of national/foundation stage curriculum and other basic learning programmes/strategies • a basic understanding of child development and learning • the ability to relate well to children and adults • the ability to work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these • the ability to work with pupils and their families in a sensitive and positive way • the ability to demonstrate excellent communication, planning and organisational skills 	<ul style="list-style-type: none"> • Some knowledge of the Primary curriculum
Personal qualities	<p>The successful candidate will have:</p> <ul style="list-style-type: none"> • a calm and caring nature • excellent verbal and written communication skills • excellent time management and organisational skills • a flexible approach towards working practices • high expectations of self and professional standards • the ability to work as both part of a team and independently • the ability to maintain successful working relationships with other colleagues • high levels of drive, energy and integrity. <p>The successful candidate will be:</p> <ul style="list-style-type: none"> • committed to promoting high-quality care of children • committed to playing an active role in children's progress and development • dedicated to promoting their professional development • able to plan and take control of situations • committed to contributing to the whole school and its community • capable of handling a demanding workload and successfully prioritising work • professionally assertive and clear thinking. 	